GoE Privacy Policy For Course Graduates

Congratulations on completing your GoE training!

As part of providing you with certification, your GoE licensed trainer needs your approval to pass on your basic details to The GoE, who are the certification body behind your course.

The GoE will then contact you direct about your GoE membership, important updates, news and policy changes.

If you have completed a professional grade course (such as GoE Modern Energy Tapping Professional) then you may also opt-in to being listed on the GoE's public register and receiving your own personal GoE website.

This Privacy Policy explains your rights, how The GoE looks after your data and how you can let The GoE know your preferences.

- Please also contact your GoE licensed trainer about their own personal privacy policy.

Who Are The GoE?

The Guild of Energists Ltd, also known as "The GoE" and "DragonRising Publishing", was founded in 1998 to provide Modern Energy solutions and professional qualifications for helping people to feel better.

The GoE is a professional body, learned society and not-for-profit limited company who is based in the United Kingdom and therefore subject to the General Data Protection Regulation (GDPR) protecting how your data is stored and processed.

To contact the GoE Data Protection Officer, please use the following contact details:

- Email: staff@GoE.ac
- Phone: +44 (0)1323 700 800
- Address: Data Protection Officer, Guild of Energists Ltd, 2 Upperton Gardens, Eastbourne, BN21 2AH, UK

Your Rights

Under the General Data Protection Regulation, you have the right to:

- Access your personal data by making a subject access request.
- Rectification, erasure or restriction of your information where this is justified.
- Object to the processing of your information where this is justified.
- Data portability.

Looking After Your Data

The GoE stores the majority of our data in highly secure data centres based in the UK, however we also use some trusted companies based outside the UK. For example, we use Google Inc. (USA) cloud-based products to host online spreadsheets and documents.

The GoE will never sell or pass on your data.

If you are a GoE Professional Member, then you may opt-in to being listed on our public register so that potential customers can find you. This also includes giving you client referrals and a personal GoE website to advertise your services to members of the public.

- You have full control over what information is displayed on your personal GoE website.
- You can ask for your personal GoE website to be deleted from the web at any time.
- We never display your email address online.
- We never display your full postal address online.

We will also answer queries from members of the public about your GoE education record to confirm the courses you've taken.

How Long Do We Keep Your Data & Your Right To Have Data Deleted

The GoE will store at least some of your data indefinitely. As an educational provider and professional body we have a duty to members of the public, employers and insurance companies to be able to confirm if any individual has completed the qualifications they have stated.

As part of our efforts to safeguard the public we also keep a record of any complaints made about GoE Professional Members.

You have the right to ask for your data to be deleted. The GoE will comply by putting your data out of use, rather than delete.

How To Tell Us Your Preferences

After your GoE membership account is setup then you may change your preferences at anytime by contacting the GoE Data Protection Officer (see above) or by going online to:

GoE.ac/Account

Please Confirm You Have Read & Understand This Privacy Policy

If you are happy with how the GoE is going to use your information then please tick the applicable boxes, then sign and date below:

[ ] I have read this GoE Privacy Policy and am happy for my GoE licensed trainer to pass on my details to The GoE certification body. I understand how my data will be stored and processed. This is a requirement of certification.

[ ] I have completed a GoE professional level course. I would like to be listed in the public registrar, would like client referrals and be given my own personal GoE website. I understand that I'm responsible for the content displayed on my personal GoE website.

Name	**Signature**	**Date**